

Economic Development Committee

Thursday, July 15, 2014 7:00 PM  
Old Library, 5 Fairbank St., Harvard MA

MINUTES

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Members Present: Rich Maiore, Chair, Duncan Chapman, Vice Chair, Elaine Lazarus, Peter Warren

Present: Tim Schmoyer, Planning Board liaison, Don Graham, Planning Board

1. Reorganization

Mr. Maiore was nominated for Chair and Mr. Chapman for Vice Chair. The Committee voted unanimously to appoint Mr. Maiore as Chair and Mr. Chapman as Vice Chair for the next year.

It was noted that there are two vacancies on the Committee and new members should be sought.

2. Commercial District Forum

The Committee reviewed the comments made at the C District forum held on June 14. It was noted that key takeaways included the need for a lighting bylaw and/or the lack of enforcement of the existing lighting bylaw, the need for a noise bylaw, and the presence of litter in the District. The Committee noted that in the case of enforcement, it would pass along any issues received from residents to the Building Commissioner for action. The Committee discussed inviting the Building Commissioner to the next meeting to discuss these issues.

Mr. Warren noted that there are existing noise regulations that should be reviewed, adding that the Board of Health had looked at this issue in the past. Mr. Warren noted that other issues raised at the forum included truck traffic on Old Shirley Road. He stated that he had been told that a lighting study may have been done by a high school student, and he would check on that.

The Committee discussed engaging the Board of Trustees of Harvard Green in discussions about the area. The Committee discussed the desire for design standards in the District, noting that it could work with the Planning Board on that. Also discussed was the need for an overall vision for the area to work toward. The Committee noted it would discuss the forum follow up at the meeting in September.

3. Business Inventory Scope

The Committee reviewed the draft scope of a Business Inventory in the C District provided by Bill Scanlon. The Committee recommended modifications to the document.

4. Meeting Schedule

The Committee decided to meet on the 2<sup>nd</sup> Tuesday of the month.

5. Joint Meeting with Board of Selectmen and Planning Board

The Committee reviewed a list of possible questions and issues to be discussed at the joint boards meeting on August 5. Topics including whether the Town is business friendly or not, the EDC reporting structure and where the Town should be 5 years from now were discussed. Mr. Chapman will revise the list and distribute it for use at the meeting.

Adjourned: 8:30 pm

Elaine Lazarus, member

Approved: Sept. 9, 2014

*Documents used at the meeting:*

- Document entitled “Proposal for a Business Inventory in the C District”
- Document entitled “Joint Annual Meeting: Economic Development Committee (EDC), Board of Selectmen (BOS) & Planning Board”, dated May 18, 2014